

DALLAS BAPTIST UNIVERSITY

Application for Ph.D. in Leadership Studies

BIOGRAPHICAL INFORMATION (Please Print)

Mr. Mrs. Miss
 Ms. Dr. Rev.

_____ Last First Middle

Address: _____

_____ City State ZIP County

_____ Country E-mail: _____

Primary telephone: (____) _____ Other: (____) _____

Social Security Number -- Birthplace: _____

Name you prefer to be called: _____

List other name(s), including maiden, under which we might receive documents for your file: _____

If not a U.S. citizen, complete the following:

Approved as a Permanent Resident Alien Approved as a Refugee
 Approved under Political Asylum Approved as a Non-resident Alien

Non-immigrant Visa—please give Visa type: F1 F2 Other: _____

Country of citizenship: _____ Native language: _____

If English is your second language, have you taken the Test of English as a Foreign Language (TOEFL)? Yes No

TOEFL score: _____ Date you took, or will take, the TOEFL: _____

Dallas Baptist University is authorized under Federal Law to enroll non-immigrant students.

EMERGENCY CONTACT INFORMATION

Relationship: Spouse Sibling Parent Friend Other Telephone: (____) _____

Mr. Miss Mrs. Ms. _____
 Dr. Rev. _____ Last First Middle

FULL-TIME EMPLOYMENT INFORMATION

Employer: _____ Not currently employed full time

Business address: _____

_____ City State ZIP

Work telephone: (____) _____ Ext. _____ Occupation/Position: _____

Fax: (____) _____ E-mail: _____

Please attach a current résumé of previous employment experience.

How many total **years** have you worked full time? _____

Have you taken the Graduate Record Examination (GRE), the Graduate Management Admission Test (GMAT), or the Miller Analogies Test (MAT)?

Yes _____ GRE: verbal _____ quant _____ analytical writing _____
month/year
GMAT: verbal _____ quant _____ analytical _____ total score: _____
MAT: score _____

No Date you plan to take the GRE, GMAT, or MAT: _____
month/year

Have you previously been denied admission to Dallas Baptist University? Yes No

If yes, when, and for which program? _____

Were you ever admonished, reprimanded, censured, put on probation, dropped, suspended, or expelled by any school, college, graduate school or professional school for academic or disciplinary reasons, or were you allowed to resign or withdraw in order to avoid academic or disciplinary action? Yes No

Please attach a separate sheet explaining the circumstances of your academic suspension or dismissal.

(DO NOT INCORPORATE THE ANSWER TO THIS QUESTION INTO YOUR PERSONAL STATEMENT.)

Excluding minor traffic violations, have you ever been arrested for, been convicted of, or pleaded guilty to violating any law including juvenile offenses? Yes No Are there currently any outstanding warrants for your arrest? Yes No

If yes, please explain: _____

NOTE: Affirmative disclosure does not automatically disqualify you from consideration for admission, but will result in a review by appropriate university officials.

DENOMINATION/CHURCH INFORMATION

Religious affiliation: Baptist Other: _____

Please give the name and location of the church you attend:

Name _____ Address/City/State _____ ZIP _____

NOTE: This information is for demographic purposes.

INSTITUTIONAL RESEARCH

What most influenced you to apply to DBU?

- | | | |
|---|---|---|
| <input type="checkbox"/> Advertisement | <input type="checkbox"/> DBU Report | <input type="checkbox"/> Program Director |
| <input type="checkbox"/> Corporate/University Agreement | <input type="checkbox"/> Friend | <input type="checkbox"/> Relative |
| <input type="checkbox"/> DBU Admissions Counselor | <input type="checkbox"/> Guidance Counselor | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> DBU Faculty/Staff | <input type="checkbox"/> Location | |
| <input type="checkbox"/> DBU Graduate | <input type="checkbox"/> Minister | _____ |

In making application, I am aware of the requirements and regulations of Dallas Baptist University as stated in the current Graduate Catalog, and I agree to abide by them. I also affirm that all information requested on this application is complete and accurate. I further understand that an omission or misrepresentation of facts on this application could result in my immediate dismissal from the University. I understand that items submitted as part of my application are non-returnable, including the application fee. Moreover, if I accept an offer of admission, I hereby authorize Dallas Baptist University to print or publish any photograph or reproduced likeness of me (with or without specifically listing my name) in any advertisement or publication regarding DBU. I release DBU from any liability for printing or publishing a photograph, video or reproduced likeness of me, and I understand that this authorization can only be revoked in writing with a countersignature by an authorized DBU representative.

Applicant's signature: _____ Date: _____

APPLICANT CHECKLIST

- Official Transcripts.** The applicant must hold earned baccalaureate and master's degrees from an accredited college, university, or seminary, and must have a cumulative GPA of 3.2 or higher in master's coursework. Official transcripts of all earned credit leading toward both degrees must accompany the application. Transcripts from a university outside of the United States will need a course-by-course credential evaluation from an independent credential evaluation company.
- Application Fee.** A non-refundable application fee of \$50 must be included with the application. Online payment of this fee is available to be made at dbu.edu/marketplace/doctoral.
- Admissions Assessment Instrument.** The applicant must complete and submit the written Admissions Assessment Instrument, which will evaluate the applicant's long-range professional and scholarly interests and goals and potential for doctoral-level critical thinking and research.
- Professional Experience.** The applicant must submit, if applicable, a résumé that details the applicant's employment history. Completion of one or more years of full-time employment by the applicant is preferred. Individuals without prior work experience must complete six total semester hours of an internship.
- Recommendation Forms.** The applicant must include the designated recommendation forms (not a letter of recommendation) from each of the following three sources: (a) character or personal recommendation from the applicant's church minister, (b) an academic recommendation from a professor with whom the applicant studied at the master's level, and (c) a professional reference from a supervisor under whose oversight the applicant worked.
- F-1 Visa Students.** Please refer to the Ph.D. in Leadership Studies website (www.dbu.edu/leadership/phd-leadership) for additional application requirements.

Admissions Application Interview

The invited applicant must be present for a personal interview during a one-day Admissions Interview Event at DBU. The applicant will provide a writing sample and meet with department and Ph.D. program faculty to provide all parties with opportunities to assess the reciprocal compatibility of the program and applicant.

Dallas Baptist University complies with all applicable federal and state nondiscrimination laws and does not engage in unlawful discrimination on the basis of age, biological sex, disability, veteran status, genetic information, race, color, national origin in any employment practice, admissions, education program, or educational activity.

As a religiously-controlled institution of higher education, Dallas Baptist University is exempted from compliance with some provisions of certain civil rights laws, including some provisions of Title IX of the Education Amendments of 1972.



GARY COOK
SCHOOL of LEADERSHIP
DALLAS BAPTIST UNIVERSITY

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